

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

July 29, 2003

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FROM: GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: PROCUREMENT OF AIRCRAFT REPAIR SERVICES PER COUNTY POLICY
NO. 11-05.

RECOMMENDATION: Authorize Purchasing Agent to issue purchase orders to the following vendors, for a total aggregate amount of \$700,000, for the provision of aircraft repair services:

American Eurocopter	Ro-Wing Aviation
Pueblo Airmotive	Turbomeca
Rolls-Royce Engines	

BACKGROUND INFORMATION: County Policy No. 11-05 requires County departments to seek Board of Supervisors' approval when contracting for services with any vendor in excess of an aggregate amount of \$25,000 per scope of service, per department, per fiscal year.

The Sheriff's Department, Aviation Division maintains a fleet of various aircraft for patrol, surveillance, Search & Rescue, firefighting and transportation services. These aircraft require emergency and routine maintenance and periodic engine overhauls to meet the Federal Aviation Administration (FAA) safety and operational standards. Aircraft maintenance is costly and a single repair can easily exceed \$25,000. Based upon historical data, today's recommended procurement of \$700,000 in the aggregate, should establish an adequate level of purchasing authority with five vendors to provide maintenance and repair of the Department's aviation fleet.

The Department has utilized many vendors over its twenty years of repair experience. The five vendors listed above have been selected based upon the type of aircraft and/or engines they service, the quality of service they provide and competitive pricing. As each aircraft repair occurs, the Department will competitively bid the repairs among the five vendors listed above in addition to a number of other qualified vendors. Since repairs occur unexpectedly and the cost of repairs is difficult to project, this approval will allow the Department flexibility to use various vendors, as needed, to complete the necessary repairs. The Department will return to the Board for additional purchasing authority should repairs with these vendors exceed \$700,000. The Board of Supervisors has approved the procurement of aircraft repairs in this manner since 2000-01.

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The Department's aircraft repair expenditures with these five vendors for last fiscal year were as follows:

Vendor Name	2002-03 Expenditures
American Eurocopter	\$641,524
Pueblo Airmotive	15,991
Rolls-Royce Engines	12,515
Ro-Wing Aviation	99,436
Turbomeca	135,958

REVIEW BY OTHERS: This agenda item has been coordinated for procurement with County Purchasing Department (Aurelio De La Torre, Director) on July 18, 2003; has been reviewed and approved as to legal form by County Counsel (Kevin L. Norris, Deputy County Counsel) on July 18, 2003; and has been reviewed by the County Administrative Office (Mario Lara, Administrative Analyst) on July 18, 2003.

FINANCIAL IMPACT: This expenditure, in the amount of \$700,000, was included in the Sheriff's Department Budget for 2003-04.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal because the work being performed is required maintenance and this expenditure will be funded within the Department's existing budget allocation.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Bill Cates, Captain (387-3637)

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